



## HIGH COURT OF AUSTRALIA

# VISITOR AND BOOKED GROUP COVID-19 SAFETY PLAN

The High Court of Australia's COVID-19 Safety Plan is prepared to help maintain a safe environment for staff, teachers, students and visitors to the High Court of Australia, including egress and public spaces within the High Court building.

The High Court of Australia's COVID-19 Safety Plan follows the relevant state/territory jurisdiction's current COVID-19 Public Health Orders and manage risks to staff and other people in accordance with relevant Work Health and Safety laws. The Plan is updated periodically to reflect emerging circumstances.

### **Current Government Directions**

The ACT Chief Health Officer has made Directions to protect public health. Information regarding the Directions can be found at:

<https://www.covid19.act.gov.au/what-you-can-do/act-public-health-directions>

### **HIGH COURT OF AUSTRALIA VISITOR AND GROUP COVID-19 SAFETY PLAN**

#### **Wellbeing of staff and visitors**

- No staff member or visitor may enter the High Court building if they have resided in or visited a COVID-19 hotspot within 14 days.
- Staff are provided with information on COVID-19 and good hygiene, including physical distancing and cleaning.
- Visitor information is recorded via Check In CBR App – COVID-19 or manually entered for tracing purposes.

## Physical distancing

### **COVIDSafe building assessment and implementation has been completed including:**

- Signage placed at entry to prevent crowding before checkpoints and throughout building reminding all visitors of spacing requirements;
- Room/space functional capacity assessed and indicated with person limit signage;
- Floor marking placed in entry/corridors/receptions/lobbies and waiting areas to avoid crowding / queues; and
- Lifts are marked to achieve 1.5 metre social distancing.

### **For visitors to the building including groups and school groups:**

- Visitor information logged at entrance;
- Small exhibition areas and spaces closed;
- Family groups advised to distance by guides;
- School groups will be met and escorted by Court Guides on entering the building;
- Guides will request assurance from teachers that no member of the group is unwell;
- School groups will not have direct contact with general visitors;
- Group size limit 20 per group to allow for social distancing, including accompanying teachers/adults;
- Group ratio for program delivery 1 adult for 20 children;
- Maximum time in the Court building will be 60 minutes for school groups;
- Only one school group will be permitted in the building at one time;
- Seating arrangements in courtrooms limited to maximum numbers allowable under health directions;
- Ensuring public gatherings have a limit of one person per 4 square metres for indoor or outdoor spaces, up to 200 people; and
- Mobility equipment sanitised after each use.

## Hygiene and cleaning

- Posters to encourage and educate on good hand hygiene practices placed at entry and high touch points, kitchens and bathrooms.
- Hand sanitiser is accessible at entry and throughout the facility.
- Bathrooms are well stocked with hand soap and paper towels.
- Additional cleaning is in place for frequently used areas and high touch points/surfaces. Additional cleaning materials supplied to the workplace.
- Paper handling risk measures in public areas are in place.