



HIGH COURT OF AUSTRALIA

VISITOR AND BOOKED GROUP COVID-19 SAFETY PLAN

The High Court of Australia's COVID-19 Safety Plan is prepared to help maintain a safe environment for staff, teachers, students and visitors to the High Court of Australia, including egress and public spaces within the High Court building.

The High Court of Australia's COVID-19 Safety Plan follows the relevant state/territory jurisdiction's current COVID-19 Public Health Orders and manage risks to staff and other people in accordance with relevant Work Health and Safety laws. The Plan is updated periodically to reflect emerging circumstances.

Current Government Directions

The ACT Chief Health Officer has made Directions to protect public health. Information regarding the Directions can be found at:

<https://www.covid19.act.gov.au/what-you-can-do/act-public-health-directions>

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Wellbeing of staff and visitors

- Signage and instructions advise visitors who are unwell to refrain from entering the building.
- Signage is located at the public entrances, security screening checkpoint, and staff entrance.
- Staff are provided with information on COVID-19 and good hygiene, including physical distancing and cleaning.
- Staff are aware that if sick they are not to attend the building and to discuss their circumstances with their manager.

Physical distancing

COVIDSafe building assessment and implementation has been completed including:

- Signage placed at entry to prevent crowding before checkpoints and throughout building reminding all of spacing requirements;
- Room/space functional capacity assessed and indicated with person limit signage;
- Seating and workspaces signed and/or seating removed to ensure 1.5 metres of social distance between people;
- Floor marking placed in entry/corridors/receptions/lobbies and waiting areas to avoid crowding / queues; and
- Lifts are marked to achieve 1.5M social distancing.

For visitors to the building including groups and school groups (note: school groups not occurring until 2021):

- Visitor information logged at entrance;
- Small exhibition areas and spaces closed;
- Family groups advised to distance by guides;
- School groups will be met and escorted by Court Guides on entering the building;
- Guides will request assurance from teachers that no member of the group is unwell;
- School groups will not have direct contact with general visitors;
- Group size limit 20 per group to allow for social distancing;
- Group ratio for program delivery 1 adult for 20 children;
- Maximum time in the Court building will be 60 minutes for school groups;
- Only one school group will be permitted in the building at one time;
- Seating arrangements in courtrooms limited to maximum numbers allowable under health directions;
- Ensuring public gatherings have a limit of one person per 4 square metres for indoor or outdoor spaces, up to 200 people; and
- Mobility equipment sanitised after each use.

Hygiene and cleaning

- Posters to encourage and educate on good hand hygiene practices placed at entry and high touch points, kitchens and bathrooms.
- Hand sanitiser is accessible at entry and throughout the facility.
- Bathrooms are well stocked with hand soap and paper towels.
- Additional cleaning is in place for frequently used areas and high touch points/surfaces. Additional cleaning materials supplied to the workplace.
- Paper handling risk measures in public areas are in place.