



# HIGH COURT OF AUSTRALIA

## HIGH COURT REGISTER OF PRACTITIONERS – APPLICATION FORM

Following the developments in the COVID-19 situation, and the need to protect our staff and all visitors to our buildings, we have decided to close our public facing counters from Tuesday 24 March 2020. While the counters are closed, we are still working in registries and remotely to provide services and support to practitioners via phone and other online services. So where possible applications for entry to the Register of Practitioners should be provided by email to the address below.

Please **attach** copies of your Certificate of Admission and your current practising certificate or, if applicable, a letter from your employer advising the basis of your statutory right to practice without a practising certificate.

<b>CERTIFICATE REQUIRED</b> (please select one):	
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### SECTION A: PERSONAL DETAILS

<b>TITLE:</b>		<b>FAMILY NAME:</b>	
<b>GIVEN NAME/S:</b>			
<b>ADDRESS</b> (will be used to update your address details on our Register <b>AND</b> to mail out your requested document):			
	<b>STATE:</b>		<b>POSTCODE:</b>
<b>EMAIL ADDRESS:</b>			
<b>TELEPHONE NUMBER:</b>			
<b>FAX NUMBER:</b>			

### SECTION B: ADMISSION DETAILS

<b>STATE OR TERRITORY OF ADMISSION:</b>	
<b>DATE OF ADMISSION:</b>	
<b>CAPACITY IN WHICH ADMITTED:</b>	
<b>DATE OF SIGNING THE BAR ROLL (if applicable):</b>	

**SECTION C: SIGNATURE** (Please print, sign and date the hard copy application. Please scan the application and supporting documents and email to the email address below.)

<b>APPLICANT'S SIGNATURE:</b>		<b>DATE:</b>	
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### SECTION D: FORWARD TO REGISTRY:

Please scan and email the signed application and attachments to the Melbourne Registry – details below:

<input type="checkbox"/> <b>MELBOURNE</b> (preferred) Email: <a href="mailto:Melbourne.registry@hcourt.gov.au">Melbourne.registry@hcourt.gov.au</a> Subject line of email to read: <b>Register of Practitioners</b>
<input type="checkbox"/> <b>CANBERRA</b> PO Box 6309 KINGSTON ACT 2604

<b>For Office Use Only:</b>	
Batch No.	
Registry Received:	
Date Received:	



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### Paying for Practitioners Certificates by EFT

EFT payments can be directly deposited into the High Court's Reserve Bank of Australia Bank Account.

The High Court's Bank Account Details are as follows:

Account Name:	High Court of Australia General Account
Financial Institution:	Reserve Bank of Australia, London Circuit, Canberra
BSB:	092-009
Account Number:	912006
SWIFT:	RSBKAU2S (if paying from overseas)

When you make a payment please send an email to [accounts@hcourt.gov.au](mailto:accounts@hcourt.gov.au). In the email include your name, the service that you have paid for and the amount you have paid.

A receipt will be sent to you in confirmation of payment once it has been received by the High Court.

If you have any questions, please contact the relevant registry on one of the email addresses below:

[Canberra.Registry@hcourt.gov.au](mailto:Canberra.Registry@hcourt.gov.au)  
[Melbourne.Registry@hcourt.gov.au](mailto:Melbourne.Registry@hcourt.gov.au)  
[Sydney.Registry@hcourt.gov.au](mailto:Sydney.Registry@hcourt.gov.au)