

IN THE HIGH COURT OF AUSTRALIA
[CITY] REGISTRY

No. of 20__

BETWEEN:

[*Plaintiff's full name*]
Plaintiff

and

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[*Defendant's full name*]
Defendant

WRIT OF SUMMONS

ELIZABETH THE SECOND, by the Grace of God Queen of Australia and Her
other Realms and Territories, Head of the Commonwealth:

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TO THE DEFENDANT

[*defendant's name*]

[*defendant's address*]

TAKE NOTICE that this proceedings has been brought against you by the plaintiff
for the claim set out in this Writ.

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IF YOU INTEND TO DEFEND the proceeding you must file a notice of
appearance in the office of the Registry named above.

IF YOU ARE WILLING TO SUBMIT to any order that the Court may make, save
as to costs, you may file a submitting appearance in the office of the Registry
named above.

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THE TIME FOR FILING AN APPEARANCE is as follows:

(a) where you are served with the application within Australia – 14 days from
the date of service;

(b) in any other case – 42 days from the date of service.

Either

The nature of the claim made and the relief which the plaintiff seeks are as follows:

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[*state nature of claim and relief*]

[*Firm name/Plaintiff's name*]

[*Address for service*]

Telephone: [*number*]

Fax: [*number*]

Email: [*email address*]

Ref: [*contact name*]

Or

STATEMENT OF CLAIM

[*set out statement of claim*]

10 Dated

.....(signed).....
[*Name of plaintiff / plaintiff's solicitor*]

The plaintiff's address is [*plaintiff's address*].

The plaintiff's address for service is [*plaintiff's address for service*].